

Organize Your Recipes!

Get your recipes organized **BEFORE** the holidays

When: Saturday, November 5, 2011, 1:00-3:00 pm

Where: Schmaltz Deli (in the left portion of the restaurant)
1512 North Naper Blvd. #152
Naperville, IL 60563 (NE Corner of Ogden & Naper)
Store phone: 630-245-7595



Instructor: Barbara Tischler, professional organizer and owner of The Clutter Coach, an organizing service for home and office

Cost: \$10 per person, pay at the door

Optional: \$3/copy of Barbara's booklet, "36 Home Organizing Ideas for Your Family Around the Year"

Only **exact cash or check will be accepted

How to RSVP: Email Barbara at owner@thecluttercoach.com by November 2.

**Please provide your full name, phone number, and email address (if different than the address you use to send the RSVP).

****What to bring:**

As many loose recipes as you care to bring (not cookbooks)

The following can be purchased at any office supply store (if you don't already own them):

- 1 three-ring binder, with at least a 1" spine
- At least 1 set of **extra-wide** index dividers, 8-tab (should already be 3-hole punched)
- At least 25 clear, heavyweight sheet protectors (should already be 3-hole punched)
- At least 50 sheets of 8 1/2" x 11" white paper
- 1 pair of scissors
- Pen and/or pencil (make sure it can be used to write on the index dividers tabs)
- Glue stick or scotch tape (whichever you prefer for mounting your recipes)
- 1 pad of small Post-it notes

Optional: 1 empty accordion file with at least 7 divisions

OR

At least 4 double-sided, 3-hole punched pockets

(Either of these items can be used to help you sort your recipes before mounting them, so these items do not need to be new)

Maximum of 34 participants; if you RSVP that you are coming, and then your plans change, please let Barbara know as soon as possible, so she can offer your spot to someone else. If you RSVP after all the spots have been filled, Barbara will let you know that she has put your name on the waiting list, and she will contact you if a spot opens up.